



Consultant Work Flow - Contract Temp Desks

1. Enter Company AWR information. New vacancies will inherit this information.
2. Extra fields can appear when entering a placement.
3. - A form will appear asking if the Temp has worked for another Agency in the same Role.

Use Cancel if there was NONE or, if you cannot ask and there might be then use Cancel With Reminder.

Entering information will mark that period as being included in the qualification and will count those dates as weeks worked.

4. - If the inherited company AWR state is blank or Not Known, a warning will appear and then the form asking for AWR information for this role.

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